



**PERSONAL DETAILS**

Title: \_\_\_\_\_ Last Name: \_\_\_\_\_  
 First Name: \_\_\_\_\_ Previous Last Name: \_\_\_\_\_  
 Middle Name: \_\_\_\_\_ Suffix: \_\_\_\_\_  
 Alias: \_\_\_\_\_ Nationality: \_\_\_\_\_  
 Date of Birth (dd/mm/yyyy): \_\_\_\_\_ Place of Birth: \_\_\_\_\_  
 Country of Birth: \_\_\_\_\_ Gender: \_\_\_\_\_  
 Resident: \_\_\_\_\_ Civil Status: \_\_\_\_\_  
 Number of Dependents: \_\_\_\_\_ Cars owned: \_\_\_\_\_

**SPOUSE DETAILS**

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_  
 Middle Name: \_\_\_\_\_

**MOTHER (MAIDEN)**

Full Name: \_\_\_\_\_

**FATHER**

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_  
 Middle Name: \_\_\_\_\_ Suffix: \_\_\_\_\_

**IDENTIFICATION (ID) DETAILS**

ID Code Type:  TIN Card  GSIS Card  Senior Citizen Card  ID Code Number: \_\_\_\_\_  
 SSS Card  Philhealth Card  UMID  
 ID Type:  Driver's License  Postal ID  AFP  ACR I-Card  
 Voter's ID  Barangay Certification  HDMF  DTI Business Name Registration Certificate  
 Passport ID  OWWA ID  PWD  IBP ID  
 PRC ID  OFW ID  DSWD Travel Clearance  
 NBI  Seaman's Boook  
 Police Clearance  PNP ID Number: \_\_\_\_\_  
 ID Issue Date (dd/mm/yyyy): \_\_\_\_\_ ID Expiry Date (dd/mm/yyyy): \_\_\_\_\_  
 ID Issue Country: \_\_\_\_\_ Issued by: \_\_\_\_\_

**ADDRESS DETAILS**

Address Type:  Main Address  Mailing Address Full Address: \_\_\_\_\_  
 Street Name and Number: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
 City/Municipality: \_\_\_\_\_ Subdivision/Purok: \_\_\_\_\_  
 Barangay: \_\_\_\_\_ Province: \_\_\_\_\_  
 Owner/Lessee:  Owner  Lessee Occupied Since (dd/mm/yyyy): \_\_\_\_\_  
 Country: \_\_\_\_\_

**CONTACT DETAILS**

Contact Type:  Mobile  Landline  Fax Contact Number: \_\_\_\_\_  
 Social Media Account (Facebook Messenger and/or Viber Account): \_\_\_\_\_

**EMPLOYMENT DETAILS**

Company Trade Name: \_\_\_\_\_ TIN: \_\_\_\_\_  
 PSIC: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
 Gross Income: \_\_\_\_\_ Annual/Monthly:  Annual  Monthly  
 Currency: \_\_\_\_\_ Occupation Status:  Contractual  Regular  
 Hired from (dd/mm/yyyy): \_\_\_\_\_ Hired to (dd/mm/yyyy): \_\_\_\_\_  
 Occupation (PSOC): \_\_\_\_\_

**KYC VALIDATION PROCESS**

Preferred Date: \_\_\_\_\_ Preferred Application to use:  FB Messenger  Zoom App  
 Viber Account  
 Preferred Time: \_\_\_\_\_

**REQUESTED BY:**

\_\_\_\_\_  
 SIGNATURE OVER PRINTED NAME  
 Date: \_\_\_\_\_

**REVIEWED BY:**

\_\_\_\_\_  
 LOAN OFFICER  
 Date: \_\_\_\_\_

**PROCESSED BY:**

\_\_\_\_\_  
 SIGNATURE OVER PRINTED NAME  
 Date: \_\_\_\_\_